

Minutes of Cranworth Parish Council Meeting held on 3rd November 2025 at 7:30 pm at the Jubilee Hall, Cranworth, Norfolk.

Present: Cllrs R Brown, C Brown, C Eglington, J Eglington, G Ireland, L Stiles, and N Reynolds

In attendance: The Clerk, and 5 members of the public.

1. Apologies

Apologies were received from DC Lynda Turner

2. Declaration(s) of Interests

None

3. Adjournment for Public Participation

A resident requested permission to install a pole in the middle of the Playing Field for fibre connection to their residence. There was a discussion over the available poles/location and sources of the fibre. This will be put on the January agenda for discussion and decision including terms and conditions to allowing the installation of this pole. Resident to ask provider to speak to the Parish Council.

A resident raised speeding concerns regarding a recent accident with a motor bike and a downed tree on the road. The resident thought that it came down due to high winds not due to being dead. After a discussion, it was decided to write to Highways and request a lower speed limit on this road.

4. To approve the minutes of Parish Council meeting from September 1st, 2025

Minutes of the Parish Council meeting held on September 1st, 2025 had been previously circulated. The minutes were proposed as accepted by Cllr. N Reynolds, seconded by Cllr. L Stiles and approved unanimously. They were initialled and signed as a true record by Chairman C Brown.

5. Matters arising from the last minutes (not elsewhere on the agenda)

Nothing raised

6. District Councillor reports

DC Lynda Turner's report is available on the website

7. Correspondence/Clerk's report:

The Clerk's report is posted on the website.

8. Planning

a) Applications received:

REFERENCE:	PL/2025/1384/FMIN
PROPOSAL:	Proposed erection of new single storey dwelling with garage to replace the extant Class Q Prior Approval (3PN/2022/0041/UC) for 'Unit 5'
APPLICANT	Mr. Adrain Dowling (ASDEAL LTD)
LOCATION:	High House Farm High Common, Southburgh, Cranworth, Thetford, Norfolk, P25 7SX

After a discussion, Cllr. N Reylolds proposed to support this application, seconded by Cllr. L Stiles. 2FOR/2AGAINST/3ABSTAIN. Chairman CB used his casting vote to vote against. Motion failed. The Parish Council will not comment on this application

REFERENCE: PL/2025/1428/FMIN
PROPOSAL: Proposed single-storey barn conversion adjacent to the farmhouse, to create a 1-bed annexe for family use only.
APPLICANT: Ms Victoria Reeve
LOCATION: Primrose Farm Southburgh Road, Southburgh, Cranworth, Thetford, Norfolk, IP25 7TG

Cllr. R Brown proposed to support this application. Seconded by Cllr. G Ireland. Approved unanimously.

REFERENCE: PL/2025/1584/PAQ
PROPOSAL: Application to determine if prior approval is required for a proposed: Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to Dwellinghouses (Class C3), which may include extension of the building and/or building operations reasonably necessary for the conversion The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q - Conversion of existing barn to 3 dwellings with single storey rear extensions
APPLICANT Mr. Danny Bloomfield (The Pincent's Ltd)
LOCATION Pincent's Drift Barn, Hook Lane, Cranworth, Norfolk, IP25 7SZ

There was a discussion that the applicants have not mentioned the previous chemical use on the location and thus the information given in their application is incorrect. Cllr. R Brown proposed to reject the application on the basis of the site being in an unserviced area outside the village boundary, excessive development of the site and that the information supplied is inaccurate. Seconded by Cllr. L Stiles 5FOR/2ABSTAIN. Motion carried.

REFERENCE PL/2025/1610/HR
PROPOSAL Habitat Regulations application to support the application to determine if prior approval is required for a proposed: Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to Dwellinghouses (Class C3), which may include extension of the building and/or building operations reasonably necessary for the conversion The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q - Conversion of existing barn to 3 dwellings with single storey rear extensions - PL/2025/1584/PAQ
APPLICANT Mr. Danny Bloomfield (The Pincent's Ltd)
LOCATION Pincent's Drift Barn Hook Lane, Cranworth, Thetford, Norfolk, IP25 7SZ

See comments to PL/2025/1584/PAQ

9. To receive and agree to Receipts, Invoices, and Budget Monitor

- Payments Received
 - Breckland – Second half of the precept £4,445.50
- Payments of Invoices
 - HMRC PAYE Tax £17.72
 - £13.46
 - Lloyds Bank Service Charge (September/October) £8.50
 - Clerk's expenses £25.90

Received and noted

10. To commence discussions on the draft budget for the financial year ending 2027 and to decide to approve if further discussions are not required. To also discuss and decide on the Precept to be requested in further discussions are not required.

There was a discussion over the budget and percentage increase especially considering that there could be playing field expenses upcoming. After further discussion, Chairman C Brown proposed a 5% increase, seconded by Cllr. N Reynolds and passed unanimously.

11. To receive an update on adding Chairman C Brown as a signatory to the bank

Lloyds Business notified the Clerk that the process was complete. The Clerk has given Chairman C Brown the necessary paperwork to login to online banking. Once Chairman C Brown is up and running the Clerk to set him as an authoriser of payments along with Cllr. C Eglington.

12. To discuss and decide to submit the Property Resilience Survey

After a discussion, Cllr. C Eglington proposed to send off the survey, seconded by Cllr. R Brown and approved unanimously.

13. To discuss the Light Pollution Clause provided by CPRE and decide if the Parish Council wish to keep including this on relevant Planning Application comments

To be tabled for next meeting.

14. To receive an update on the phone box in Woodrising

Cllr. N Reynolds informed the Council that the phone box is in extreme disrepair along a 60mph road making it financially unviable to fix and not a prime location for visitors. However, after further discussion, Cllr. R Brown informed the council that there is a resident willing to service the phone box and make it a book swap. Chairman C Brown and Cllr. G Ireland to put in perspex where the broken glass is. Approved unanimously. Clerk received details of resident willing to make community use of it when repaired.

15. To receive an update on the playing field

Breckland have sent the PFA a letter requesting business rates. Cllr. C Eglington will discuss this further with Breckland on rate relief for this situation. He will speak to his lawyers soon on the cost to transfer the playing field to the Parish Council.

16. Village Issues

Cllr. L Stiles gave a report on the SNAP meeting. The main concern was street drinking in Watton. The Police focus at this moment is rural crime and anti-social behaviour. They will be recruiting two more officers for the "Watton Area" which includes Cranworth Parish.

17. Highways and footpaths issues

Nothing to raise regarding footpaths

Highways issues – previous issues remain unresolved. Clerk to follow up with Highways and Chairman C Brown and Cllr. G Ireland to survey the areas involved.

Gullies on Letton Green are not being dug due to fibre wires. Clerk to contact highways and ask they be done just with care.

18. To decide the dates for Parish Council meetings in 2026

The proposed dates are posted on the website

19. Future agenda items

Possible installation of fibre poll in middle of playing field.

20. Dates of future meetings: 5th of January at 7:30 pm

Meeting closed at: 20:39