

Minutes of Cranworth Parish Council Meeting held on 7th September 2020 at 7.30pm via Zoom.

Present: Cllrs C Brown (Chair) (CB), R Brown (RB), C Eglinton (CE), G Ireland (GI), A Lavers (AL), M Lavers (ML) and C Robson (CR).

In attendance: The Clerk, CC Connolly and DCs Turner and Hewitt

1) Apologies. None

2) Declarations of Interest. None

3) Adjournment for Public participation. None

4) Minutes of the Parish Council meeting held in June 2020 had been previously circulated. They were initialled and signed as a true record by the Chairman with the amendment that ML and AL were not present.

5) Matters Arising from the minutes of the last meeting (not already on the agenda):

- None

6) Correspondence

- Email from resident requesting village entry gates for High Common. Thanks to CC Connolly for the Village Entry gates at Southburgh. It was suggested that gates could possibly be match funded as part of the Parish Partnership Scheme in the future if funds allow.
- NCC – Parish Partnerships 2021/22. It was agreed that this year no bid would be submitted, however village entry gates for High Common / Cranworth be considered in 2022/23.

7) Planning

Applications received between meetings

- 3PL/2020/0612/HOU: Paddock Cottage, Southburgh Road, Cranworth – Proposed single storey extension to rear incorporating loft conversion. Proposed enlargement of existing side extension and proposed porch. Supported.
- 3PL/2020/0693/F: Fredericks Loke, Church Lane, Southburgh – stable block comprising of 3 stables and a tack / feed room. Councillors support this application but purely as stables for the applicant's own horses. It is, however, very important that this site outside the village boundary, which in recent years was the subject of multiple applications for residential housing (ultimately refused by the Planning Inspector after the applicant's appeal at tribunal), remains agricultural in keeping with the area.
- 3PL/2020/0367/O: River View, River Lane, Southburgh – erection of two holiday lodges and associated parking. The majority of Cranworth Parish Councillors are against this application on the grounds of single track access with no passing places. The access is onto a dangerous stretch of road with very poor visibility in both directions. Councillors would also like consideration to be given to the village being un-serviced, and the site being outside the development boundary.
- 3PL/2020/0844/F & 0845/LB: Red Hall, Red Hall Lane, Southburgh – Conversion of buildings to provide two holiday let units including alteration to roof. The Council have no further concerns to those submitted at the outline stage. They still have concerns over the increased traffic along a single track access road.

Applications

- None

Notifications

- 3PL/2020/0269/F: Homestead, Hook Lane, Building B – new residential detached dwelling. No objections subject to Highways agreement. APPROVED by Breckland Council
- 3PL/2020/0260/F: Homestead, Hook Lane, Building A – conversion of Ex USA Services building to residential unit with adjoining annexe. APPROVED by Breckland Council
- 3PL/2020/0270/F: Homestead, Hook Lane, Building C – Conversion of ex USA services building to residential unit including the demolition of an outbuilding. APPROVED by Breckland Council

- 3PL/2020/0612/HOU: Paddock Cottage, Southburgh Road, Cranworth – Proposed single storey extension to rear incorporating loft conversion. Proposed enlargement of existing side extension and proposed porch. APPROVED by Breckland Council
- 3PL/2020/0367/O: River View, River Lane, Southburgh – erection of two holiday lodges and associated parking. APPROVED by Breckland Council

Other Planning Issues

- Moulders Meadow: CB reported that he has contacted Breckland Enforcement who have confirmed that an enforcement notice is being drafted by Breckland lawyers ready for serving. It was noted that enforcement is a lengthy process.

8) To agree the Community Engagement Strategy, Website Accessibility Statement, Playground COVID-19 opening risk assessment and Filming at council meetings policy.

These had been previously circulated and were agreed. Proposed: CR, seconded: CE

9) Payment of Invoices and Precept Update

Payments Received

- None

Payments now due

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| • H Frary reimbursements (August) | £16.50 |
| • HMRC | £55.80 |
| • Sunset Club donation | £70.00 |
| • Group News donation | £30.00 |
| • Cranworth PCC (Grass cutting) | £200.00 |
| • Southburgh PCC (Grass cutting) | £100.00 |
| • Woodrising PCC (Grass cutting) | £100.00 |
| • Barford & Wrampingham Parish Council donation | £4.00 |

Proposed: CR, seconded: RB

10) Village Issues

Update about tree survey in the Parish: AT Coombes has not responded to numerous emails so it was agreed that the Clerk should contact other companies for quotes. **Clerk to action**

CB has completed a village inspection and the trees owned by the Parish Council appear in good condition. There is one privately owned tree that with a loose branch and the landowner is aware.

Village Sign Update: 'The Village Sign People' have advised that the sign is in hand, however due to family issues and COVID-19 the company are very behind with their orders. It will be completed as soon as possible.

It was noted that the Cranworth sign and stocks are also in need of refurbishment and this will be considered at a future meeting.

11) Highways issues

- The grates along the main road in Cranworth and Letton road are blocked and there are plants are growing out of them. The Clerk has requested these are cleared but there has been no response **Clerk to request these are cleared again via the Highways Line then if no response contact Matt Worden, Highways.**
- The road next to Letton Hall has not been repaired and there is a large drop into the verge at the side of the road. **Clerk to report again**
- There is a large pothole on the junction in Soughburgh beside the old Reading Room. **Clerk to report.**
- There is a large pothole on the single track road on Letton Green close to the entrance to North Hill. **Clerk to report.**
- CR reported that residents have complained about many large HGV vehicles using the single track road over Letton Green. There was discussion and it was noted that previously Highways have refused to install either a 'unsuitable for HGV' sign or a weight limit within the Parish. It was agreed that the Clerk should contact Highways to ask if this could be reconsidered. **Clerk to action with CR assistance.**

- CC Connolly has contacted Matt Worden, NCC Highways, to request the use of Highways equipment to locate the drains under Cranworth Common however a date has not been confirmed. **CC Connolly to chase.**
- Footpaths: The hedge around the sign at Cranworth Common has been cut to make the footpath sign more visible however RB reported that there are still issues with walkers using private land as the footpath signs are not clear. The Footpath Warden is aware of the issues in the Parish and will report to a future meeting. **Clerk to add to an agenda when physical meetings are reinstated**

12) Future agenda items

Cranworth seat and stock refurbishment

Footpaths within the Parish

Review of planning processes and the use of delegated powers to respond between meetings.

13) Confirmation of date of next meetings: 2 November 2020 at 7.30pm via Zoom

Meeting Closed at 8.25pm