

# **Minutes of Cranworth Parish Council Meeting held on 7<sup>th</sup> July 2025 at 7:30 pm at the Jubilee Hall, Cranworth, Norfolk.**

**Present:** Cllrs R Brown, C Brown, C Eglington, G Ireland, L Stiles, and N Reynolds

**In attendance:** The clerk, and four members of the public.

## **1. Apologies**

- Apologies received from Cllr. J Eglington, DC Lynda Turner and Paul Hewitt. Apologies were acknowledged

## **2. Declaration(s) of Interests**

- None

## **3. Adjournment for Public Participation**

- There was a discussion about an article in the Group News: Garvestone & Thuxton Parish Council are calling a meeting to investigate a free septic tank upgrade scheme. Chairman C Brown informed those present that it would incur regular annual costs due to inspections and emptying. Some councillors and members of the public have already looked into this opportunity but decided the benefits did not outweigh the ongoing costs. Councillors may attend the forthcoming meeting at Garvestone to find out more.
- There are two dangerously exposed drain inspection tanks/holes on Southburgh Road between Mile Road and Southburgh Church. They have been reported to highways by a member of the public. Cllr. G Ireland stated that the drains could possibly date back to the World War II airfield.

## **4. Minutes of Parish Council meeting from May 6<sup>th</sup>, 2025**

- Minutes of the Parish Council meeting held on May 6<sup>th</sup>, 2025 had previously been circulated. The minutes were proposed as accepted by Cllr. R Brown. Seconded by Cllr. L Stiles and agreed unanimously. The minutes were signed as a true record by Chairman C Brown.

## **5. Matters arising from the last minutes (not elsewhere on the agenda)**

- There was a discussion over the planning application for the Land at Park Farm Solar Farm - PL/2025/0904/FMAJ. It was decided to have an extra meeting to further discuss this.

## **6. District Councillor reports**

- DC Lynda Turner sent a report which the Clerk read. It is attached to the minutes. There was a discussion over the Local Plan and a query as to if Cranworth PC will be invited to any consultation meetings on sites called for Shipdham. Clerk to investigate

## **7. Correspondence/Clerk's report:**

- Clerk's report is attached to the minutes

## **8. Planning**

**a) Applications received:**

REFERENCE: PL/2025/0656/HOU  
PROPOSAL: Erection of annexe to be used by relative ancillary to the main dwelling  
APPLICANT: Ms Gemma Long  
LOCATION: Willow Cottage Church Lane, Southburgh, Cranworth, Thetford, Norfolk, IP25 7SU

Cranworth Parish Council object to this application in line with the Breckland Planning objection letter.

REFERENCE: PL/2025/0833/FMIN  
PROPOSAL: Proposed Warehouse  
APPLICANT: Allen & Page Limited  
LOCATION: Allen And Page, Norfolk Mill Shipdham Airfield Industrial Estate, Cranworth, Thetford, Norfolk, IP25 7SD

Cllr. N Reynolds raised concerns that this will lead to more traffic. There was a discussion over how this would not be the case as this is just more storage room.

Cranworth Parish Council support this application.

#### **9. To receive and agree to Receipts, Invoices and budget monitor**

- Payments Received
  - Rent in respect of “Cranworth Grazing Land” £300.00
  - VAT Refund £380.89
- Payments of Invoices
  - Hall Hire Invoice #977 £72.00
  - HMRC Taxes £48.62
  - Bank Service Charge (May/June) £8.50
  - Reimbursement for planters on Cranworth Green £61.80
  - Clerk's expenses £25.90

The budget monitor and bank reconciliation were circulated prior to the meeting. All payments were agreed upon by the Council. Cllr. L Stiles proposed to accept these payments, seconded by Cllr. G Ireland and passed unanimously.

#### **10. To decide on what action the Council wish to take with the Phone Box in Woodrising**

- Cllr. N Reynolds informed the Council that there are companies who repair old Phone Boxes, but it can be expensive. Repairs needed include broken glass panes, holes in the metal, and rust. A few renovation ideas are a book swap, plant swap or holding site for maps/tourist information. To be put on the next agenda.

#### **11. To receive an update from the Playing Field Committee and decide what**

**forward action the Parish Council wish to take if any**

- Breckland Planning are highly unlikely to support a planning application for the pavilion being turned into a residential area. Cllr. C Eglinton told the Council that the Playing Field Committee have lost motivation to attempt any further plans and are in breach of their lease anyhow due to the condition of the fence and hedge. The lease runs out in a 1.5 years. Cllr. N Reynolds queried that if the lease ran out, would this force Breckland Council to get involved as it would in effect take away the green space. It was decided to ask Breckland what they suggest be done. Clerk to action

**12. To discuss and decide on donations the PC wishes to make and authorise the clerk to send the donations.**

- There was a discussion over the amount donated and if it should be adjusted for inflation. Cllr. R Brown proposed adding an extra £25.00 per Church. There was a discussion over if this was too large of an adjustment. This proposal was seconded by Cllr. L Stiles 3/1, 2 abstain. Motion carried. Cllr. R Brown proposed Cranworth PC make these donation, seconded by Cllr. L Stiles, and passed unanimously. Clerk to action

**13. To discuss and decide if the PC wishes to remain with Lloyd's Bank or swap banks due to the unavoidable service charge of £4.25 per month**

- There was a discussion over the options. Cllr C Eglinton proposed to stay with Lloyds. Seconded by Cllr. R Brown and passed unanimously.

**14. Pending decision on point 13, to discuss and decide if the Council wish to add signatories to the bank account and require dual council authorisation for payments.**

- After a discussion, Cllr. G Ireland proposed to set up dual councillor authorisation. Seconded by Cllr. R Brown and passed unanimously. Clerk to action

**15. To decide on adopting the Light Pollution Clause provided by CPRE to add to all relevant planning applications.**

- Cllr. L Stiles gave a run down on the clause provided by CPRE and how it would affect planning applications. There was a discussion over why CPRE is bringing this to Parish Councils and not Planning Officers, and if this would be retrospective or only on incoming planning applications. It would not be retrospective. Cllr. L Stiles proposed that Cranworth PC adopt this clause, seconded by Cllr. N Reynolds. 3 for, 3 abstain. Motion carried

**16. To discuss methods by which the Parish Council can garner residents' opinions on Solar Farm expansion to aid in representation in the future.**

- There was a discussion over local support/objection for solar farms and how this can be a shock to local residents due to the speed of productions. Cllr. L Stiles suggested there be a tab on the website for solar farm information with a feedback form, Clerk to action

**17. Village Issues**

- Cllr. C Eglinton reported that Letton Green has been repaired and resurfaced well near the North Hill bend.
- Reports of dead plants being placed on roadside banks near Home Farm on Letton Green.

### **18. Highways and footpaths issues**

- Roadside nature reserve post near PACT on Woodrising Road has still not been replaced and verge cutting has encroached on this area. Cllr. R Brown reported the post loss some time ago. Clerk to action follow up with NCC.
- Cllr. R Brown asked what happened to the plans to put in two more Roadside Nature Reserves. They have been installed, but not where they were expected to be. Clerk to identify original planned locations with NCC.
- FP4 – Dog fouling issues: There was an article in the Group News to draw attention to dog poo being found on FP4 and ask owners to be respectful of the footpaths and pick up after their dogs. The Parish Council supports this article.
- FP2 – This footpath has overgrown. Footpath Warden to send contact details to the Parish Council to address this.

### **19. Future agenda items**

- Phone Box
- Playing Field
- Clerk performance review

**20. Dates of future meetings: September 1<sup>st</sup>, November 3<sup>rd</sup> 2025 at 7:30 pm**

Meeting closed at: 21:02